
The Olive Tree Primary School Bolton

Parents' Code of
Conduct

July 2019



Believe You Can

trust peace fairness respect equality compassion

PARENTS' CODE OF CONDUCT

Introduction

1. At The Olive Tree Primary School we operate this Parents' Code of Conduct as we believe that educating children is a process that involves partnership between parents/carers, class teachers and the school community.
2. As a partnership, parents/carers with children at The Olive Tree will understand the importance of a good working relationship in order to equip children with the necessary skills for adulthood.

Aims of the Code of Conduct

1. To provide a statement to all parents and/or carers of the expectations with regards to their conduct.
2. To outline the action that The Olive Tree Primary School will take if conduct does not meet these expectations.
3. To support the mission, values and vision of The Olive Tree Primary School in ensuring a positive relationship between parents and the school.

Expectations of parents/carers

We encourage parents and/or carers to:

- follow The Olive Tree Primary School value of Respect by "treating others as we wish to be treated";
- approach the school to help clarify and resolve any issues of concern that you or your child may have. A parent's first point of contact will usually be with their child's teacher;
- understand that both teachers and parents/carers need to work together for the benefit of the children;
- demonstrate that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour;
- follow the process in The Olive Tree Primary School Complaints Policy if they are looking to make a complaint against the school - which includes trying to resolve complaints through informal measures, as outlined in the school's complaints policy; and
- make all persons dropping off and collecting their children aware of this code of conduct.

Unacceptable behaviour

In order to support a peaceful and safe environment at our school, The Olive Tree Primary School cannot tolerate parents/carers:

- using offensive or profane language, swearing, cursing or displaying temper anywhere on school premises or in a phone call;
- making disparaging, libellous or slanderous comments about a member of staff;
- posting defamatory, offensive or derogatory comments regarding The Olive Tree Primary School, trustees, any member of staff, pupils or parents/carers of pupils at the school on social media sites (Facebook, Twitter etc.). If parents/carers have any concerns regarding The Olive Tree Primary School, they should seek to discuss these with the relevant staff member, or follow The Olive Tree Primary School's Complaints Policy if required;
- sending abusive or threatening messages via email, text, voicemail etc.;
- presenting disruptive behaviour which interferes, or threatens to interfere, with the operation of the school;
- threatening to inflict harm to a member of staff, trustee, visitor, fellow parent/carer, or pupil of the school irrespective of whether or not the behaviour constitutes a criminal offence;
- approaching someone else's child in order to chastise them because of the actions of that child towards their own child;
- using physical aggression towards another adult or child. This includes physical punishment against a parent/carer's own child on school premises;
- undertaking any forms of harassment: displaying vexatious behaviour which is humiliating for the individual and is damaging to their self-esteem. This can be conducted through repeated instances of any of the above;
- damaging or destroying property belonging to The Olive Tree Primary School;
- smoking, taking illegal drugs or consuming alcohol on school premises;
or
- bringing dogs, other than assistance dogs, on to school premises.

Dealing with unacceptable behaviour

Should any of the unacceptable behaviour outlined above occur, the school may take the following steps:

- clarify to the parent/carer, in writing, that unacceptable behaviour has been observed and issue the parent/carer with a warning regarding future conduct;
- invite the parent/carer to a meeting to discuss events;
- impose conditions on the parent/carer's contact with the school and its staff;
- ban the offending parent/carer from entering school grounds;
- contact the police if appropriate; and /or
- pursue legal action, in certain circumstances, in order to seek redress, or prevent a reoccurrence, of any unacceptable behaviour.

The Olive Tree Primary School will provide support to staff, pupils, parents carers and trustees who have been subject to incidents of unacceptable behaviour.

Any parental complaint that arises from an incident of unacceptable behaviour will be dealt with under The Olive Tree Primary School's Complaints Policy.