

**Believe
You
Can**

the **OLIVE** Tree
Primary School

**COVID19 Behaviour
Policy Addendum**



The **OliveTree**
Primary School

Document Control

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Contents

Page

Behaviour within school from June 1st 2020	4
Expectations of children	4
Expectations of parents	6
COVID-19 Home-School Agreement	8

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This appendix will sit alongside our usual behaviour policy. It is important to outline certain additional parameters that are particularly pertinent to the COVID-19 outbreak. This document will be reviewed regularly alongside continued government guidance and will remain in place until further notice.

Behaviour within school from June 1st 2020:

Behaviour within school is vitally important to keep children and adults safe and to ensure that children can learn. The core principles that underpin our behaviour strategy remain the same during the COVID-19 pandemic and children are expected to:

- Listen to staff and others and show respect;
- Use language that is appropriate to the learning environment both in person and when using the internet;
- Show respect for the learning environment;
- Promote the good reputation of the school in the community;
- Adhere to the school's anti-bullying policy.

Expectations of children:

Further expectations of children are also necessary when some pupils are able to return to school after June 1st 2020. These expectations are in force primarily to keep children and staff safe and to ensure that risks of transmission of COVID-19 are kept as low as is reasonably possible. These expectations are that:

- Children listen to staff and follow instructions and directions around social distancing measures;
- Children remain within their allocated 'groups' as much as is reasonably possible;
- Children show respect for personal hygiene and follow staff advice around hand washing and social contact;
- Children reduce, as much as is practically possible at an age appropriate level, their social contact with other children and groups of children by following procedures and conforming to guidelines set out around school. This includes practical steps such as coughing into sleeves, following the 'catch it, bin it, kill it' motto, washing hands regularly, social distancing etc.

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If any child purposefully breaks the COVID-19 expectations set out above, a full investigation will be undertaken. The school will treat any deliberate act of sabotaging government guidelines as a serious incident and respond using the behaviour policy steps set out in the main policy. In doing so, a warning will be issued and any such recurrence may result in the child being sent home to continue their learning remotely. Children will be expected to follow the rules set out below to reduce the risk of the virus spreading:

- Do not bring equipment from home and when the weather is warm do not wear a coat;
- Follow any altered routines for arrival or departure. If you arrive after your arrival time you will have to wait until all other children have entered school;
- Wait in the designated place on arrival at school;
- Wash hands on arrival;
- Only mix/socialise with the children in your group;
- During outdoor time maintain 2m distance where possible;
- Move around the school following instructions given by an adult, queue at a 2m distance if needed, stay away from areas that are out of bounds;
- Follow school instructions on hygiene, such as handwashing and sanitising;
- If you sneeze or cough use a tissue and then dispose of the tissue and wash your hands;
- Avoid touching your mouth, nose and eyes with hands;
- Tell an adult if you are experiencing symptoms of coronavirus;
- Don't share your pack of equipment or water bottle with anyone else;
- Leave all equipment and books at school - except for your iPad;
- Only use the toilets you have been told to use;
- Do not cough or spit at or towards any other person;
- When leaving school go straight home and do not mix with children from another groups.

Expectations of parents / carers:

Parents play a vital role in supporting the school by reinforcing the messages given by all adults within the school setting. We expect parents to be actively:

- supporting the school's behaviour policy by talking regularly to their children about behaviour in school and accepting the use of sanctions where appropriate;
- Encouraging respect for the child's school, staff and their child's classmates;
- Showing respect and support for the school's anti-bullying policy;
- Keeping the school informed about any issues that arise which might affect their child's work or behaviour through appropriate channels.

Whilst pupils will be expected to follow the guidelines set out above, parents will have an important role to play in educating their own children about the importance of current guidelines around social distancing and reducing the risk of transmission of COVID-19. These include:

- Educating their children of the importance of hand hygiene and reminding them to wash their hands for at least 20 seconds - more frequently than normal;
- Reinforcing the school's messages about covering children's mouth and nose with a tissue or their sleeve (not their hands) when they cough or sneeze and throwing the tissue away straight away;
- Keeping their children away from the school site if they develop a new, continuous cough or a high temperature or other COVID-19 related symptoms to avoid spreading infection to others;
- Informing the school if children develop any COVID-19 symptoms.

During these unprecedented times, if the school has evidence of a parent or family deliberately breaking the social distancing guidelines, as set out by the government, we will treat this as a safeguarding concern and report this to the relevant authorities – it is crucial that social distancing rules are adhered to outside school for the safety of our entire school community. To support the implementation of this policy, the attached home-school agreement will be shared with staff, parents and pupils.



COVID-19 Home-School Agreement

June 2020	We, at The Olive Tree Primary School will..	As a Parent/Carer, I will...	As a Pupil at The Olive Tree Primary School I will...
Day to day	Follow the risk assessments, safe working guidance and all policies and procedures in place to keep all staff and children as safe as possible from COVID-19.	Follow any risk assessments and guidance sent by school to keep all staff and children as safe as possible from COVID-19.	Follow the guidance and expectations set out by school – 2 metre social distancing, only using my own equipment, one person at once in the toilets.
	Wear clean clothes daily.	Send my child to school every day in clean clothes (uniform if possible).	Wear clean clothes to school every day (uniform if possible).
	Make sure that all resources and equipment required for the day are organised before the children arrive.	Arrive promptly at my child's allocated drop off and pick up time, making sure only one parent/carer comes to the school gates.	Wash my hands frequently and use hand sanitiser as directed by the adults in my group.
	Model good hand washing routines and ensure all children in my group adhere to school expectations.	Make sure my child washes their hands just before setting off for school and as soon as they return home.	If I sneeze or cough, I will use a tissue and throw it away immediately before washing my hands. (Catch it. Kill it. Bin it.)
	Avoid bringing non-essential items to school.	Send my child to school every day with suncream already applied, and a sun hat. They will also bring / take their iPad (fully charged), and their book bag.	Come to school every day with suncream already applied, and a sun hat. I will also bring / take my iPad (fully charged), and my book bag. I will ask an adult for water.
	Ensure that medical essentials are ready for the child and within reach of their group. Handle medical equipment using disposable gloves, and keep in a safe area (then follow usual protocol).	Place medical items in a clear bag, named and sealed. Hand over medical items to the teacher using gloves. I will collect medical equipment (if required). I will drop off medical equipment (if required).	If I need my medical equipment I will ask my teacher to get it for me. I will wash my hand before I use it and I will take it home for cleaning (if required).
Home life	Abide by the current government guidance, especially in relation to social distancing and staying alert.	Abide by the current government guidance, especially in relation to social distancing and staying alert.	Abide by the current government guidance, especially in relation to social distancing and staying alert.
	Inform the Principal / Deputy Principal immediately if myself or anyone in my household is	Inform the Principal / Deputy Principal immediately if myself or anyone in my household is	Tell the adults in school if I am not feeling well or if

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	displaying symptoms of COVID-19 or has been tested positive for COVID-19.	displaying symptoms of COVID-19 or has been tested positive for COVID-19.	someone at my house is not well.
Behaviour	Maintain government guidance around social distancing both at school and at home.	Everyone in the household maintains government guidance around social distancing e.g. no visits to other families, letting children play out together.	Maintain government guidance around social distancing both at school and at home e.g. keep 2m apart, no playing out with your friends when not in school, no visits to other people's houses.
	Follow the staff code of conduct policy	Follow the parent code of conduct policy - as per our school website.	Follow the school behaviour policy at all times.
	Maintain clear expectations of colleagues, pupils and staff regarding new routines and changes to school life.	Follow the instructions of all staff regarding the new routines and changes to school life.	Follow all instructions given by all adults especially the new routines and changes to school life.
	Any child who fails to follow these rules, depending on the severity, will be given a warning. If they continue to break the rules they will be asked to continue their learning from home so that they are not putting the health and safety of other pupils and staff at risk.		
Other aspects for parents to agree	If my child is symptomatic and aged 5 or over, I will arrange for testing for COVID-19 to take place using NHS 111 online coronavirus service . I will inform school of the outcome of this test as soon as the results are available.		
	I understand that during the school day children will not be wearing face masks. If my child arrives at school with a disposable face mask then they will be asked to dispose of it in an appropriate manner. If my child arrives at school with a reusable face mask then my child will be asked to remove it and to place it in a clear plastic bag, which I must provide, ready to take home at the end of the day.		
	If I need to bring medication in for my child, I will agree in advance with the school staff (following medical procedure).		
	I understand that if any children or staff in my child's 'group' show signs of coronavirus, my child will also have to self-isolate for 10 full days.		
	I understand that if my child has an accident (e.g. nose bleed, sickness), staff will wear appropriate Personal Protective Equipment to administer the necessary first aid.		
I know that school will be open to pupils as per normal school hours. I will be punctual with these times. I understand that once their attendance has been confirmed by emailing admin@theolivetreeprimary.com , children will be expected to attend school for their allocated session. If my child is going to be absent, I agree to letting the school know by no later than 8.30am by calling 01204 322370, or by email admin@theolivetreeprimary.com , providing a reason for the absence.			